



Quality Assurance Coordinator (M/F/D)



Onsite at Leonberg and surrounding area

✓ From April 2025
or later

📅 The position is initially
for one year

📅 40 hours per week

📍 Riedwiesenstr. 13-17
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INGgreen GmbH

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About us

INGgreen GmbH addresses the challenges of today's automotive and tech industry by providing services in test engineering, endurance testing, application development and process automation. Through our work, we help our customers to improve the usability and safety of automated driving systems.

Join our team and help drive the future of self-driving technology forward.

The role

In this role, you will be responsible for the quality and effectiveness of our training programs and driving data. As Quality Assurance Coordinator you will ensure that the fleet operations are carried out to the highest security standards.

Key responsibilities:

- Maintain training records and ensure compliance with company policies and legal requirements.
- Monitor and evaluate the effectiveness of training programs and make recommendations for improvements.
- Conduct regular assessments of operating standards across teams and individuals to ensure they meet quality standards and objectives.
- Develop and maintain training materials, including manuals, presentations, and online resources.
- Collaborate with subject matter experts to identify areas for improvement in training content, delivery and operating standards.
- Monitor and analyse training metrics to identify trends and opportunities for improvement.
- Develop and oversee the implementation of quality assurance processes for training programs and operating standards.
- In conjunction with Team Leads, assist with staff professional development and course completion.
- Interact with cross functional stakeholders to understand training requirements for future business needs e.g. growth of commercial operations.

About you

In order to set you up for success as a Quality Assurance Coordinator at INGgreen, we're looking for the following skills and experience.

Essential

- Excellent written and verbal communication skills in English and German and a clear ability to empathise with others.
- Strong attention to detail and problem-solving skills.

- Excellent time management and excellent planning abilities.
- Full clean German driving licence (no points in driving record, please apply for a free excerpt from the Driver Fitness Register for this purpose)
- Valid German (or EU) driving licence.
- At least 8 years driving experience – mainly in Germany.
- No blameworthy insurance claims in the past three years.
- Clean criminal record (we need a current excerpt of your police clearance certificate).
- Strong driving skills and knowledge and willingness to continue developing.
- All applications are required to disclose any second job as part of the application process.
- All applicants will be subject to a health check (before/after) the offer and should disclose any conditions that may affect their ability to safely operate a vehicle.
- Happy to work alone and equally happy working within a team.
- Adaptable, flexible and passionate about solving problems with innovative solutions.
- Employment is contingent upon passing pre-employment and ongoing drug and alcohol testing, in accordance with our Drugs & Alcohol policy. You will be tested during your onsite interview.
- Proficient in Microsoft Office suite, or equivalent (Google Suite).

Desirable

- A recognised Assessor qualification/experience.
- A recognised Quality Assurance qualification/experience.
- ADAS experience.

Additional Requirements:

- Available to work full-time on-site based in our office in Leonberg, 5 days a week.
- Experience in driving professionally, i.e. with T1/T2/Bertha qualification or equivalent.

What we bring on the road for you

- INGgreen GmbH works on projects for well-known customers in the automotive and tech industry. Together we drive forward future-oriented topics such as autonomous driving.
- 30 vacation days per year.
- We are a value led organisation.
- We support your professional development and provide appropriate qualifications and further training measures.
- We offer you a fair salary and a company pension plan.
- You gain access to employee benefits through the corporate benefits program.

If you are passionate about self-driving cars and think you have what it takes to make a positive impact on the world, we encourage you to apply. →

Make sure to include all relevant documents that highlight your qualifications and experience. After a positive evaluation of your application, you will be invited to take part in a multi-phase recruitment process.

Please apply for a free excerpt from the Driver Fitness Register for this purpose on time:

https://www.kba.de/DE/Themen/ZentraleRegister/FAER/Auskunft/faer_auskunft_node.html

We look forward to receiving your application!

To learn more about what drives us, visit <https://de.linkedin.com/company/inggreen-gmbh>



Please send your resume (CV) and a short cover letter to:



Mrs. Katharina Pohl
career@ing-green.de

For more information visit
<https://www.ing-green.de>